

**American Printing House for the Blind - Enrollment / Change Form**

**CHECK APPROPRIATE:**

Enrollment      Add Employee Coverage      Drop Employee Coverage  
Information Change      Increase Amount      Family Status Change  
Add Spouse Coverage      Drop Spouse Coverage      Add Child Coverage      Drop Child Coverage

Benefit Effective Date: \_\_\_\_\_

Employee Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Gender: Male      Female      Date of Birth: \_\_\_\_\_      Status: Married      Single

Date of Hire: \_\_\_\_\_      Job Title: \_\_\_\_\_      Annual Salary \_\_\_\_\_

Spouse Name \_\_\_\_\_      Spouse's Social Security Number \_\_\_\_\_

Spouse's Gender: M      F      Spouse's Date of Birth \_\_\_\_\_

Child: \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender: M      F

Child: \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender: M      F

Child: \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender: M      F

Child: \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender: M      F

**MEDICAL COVERAGE:**

PPO Premium Plan      HSA Standard Plan  
Single      Employee & Spouse      Employee & Children      Family      Waived

**DENTAL COVERAGE:**

Single      Employee & Spouse      Employee & Children      Family      Waived

**VISON COVERAGE:**

Single      Employee & Spouse      Employee & Children      Family      Waived

**BASIC LIFE INSURANCE: PAID BY APH - 200% of your annual salary to a maximum of \$250,000**

**VOLUNTARY LIFE INSURANCE:**

**Employee Coverage:**

\$25,000      \$50,000      \$75,000      \$100,000      \$150,000      \$200,000      \$250,000      Waived

**Spouse Coverage:** The amount may not be more than 50% of the employee amount for Voluntary Life.

\$5,000      \$10,000      \$15,000      \$20,000      \$25,000      \$30,000      \$35,000      \$40,000  
\$45,000      \$50,000

**Children Coverage:** The amount may not be more than 50% of the employee amount for Voluntary Life.

\$5,000      \$10,000

**SHORT TERM DISABILITY: PAID BY APH – 66.67% of salary to a maximum of \$700 weekly.**

**LONG TERM DISABILITY:** 60% of Salary to a maximum of \$5,000 monthly.

Elect      Waived

Signature \_\_\_\_\_ Date \_\_\_\_\_